

HOLNE PARISH COUNCIL

Minutes of a Meeting of the Parish Council held in Holne Village Hall on Tuesday 3 October 2023 at 7.30pm

Present

Cllrs T Crook (Chair for this meeting), R Applegarth, Fairman, L Grun, C McLean & B Owen

Also present

Suzanna Hughes (Clerk) and Ross Gray

The meeting was opened by Cllr Crook at 7.30pm.

031023.01	Apologies for Absence <ul style="list-style-type: none">• District Cllr Pannell• District Cllr Hancock• County Cllr Thomas• Rob Steemson (DNPA)
031023.02	Declarations of Interest and Requests for Dispensation <p>Members were reminded of their responsibility to continually update their Notice of Registerable Interests and invited to state whether they have any interest in the items to be discussed during this meeting in accordance with the Council's Code of Conduct.</p> <p>Unforeseen requests for a Dispensation to be considered at this point only if there was no way a Councillor would have been aware of such before the meeting.</p> <p>There were no declarations of interest and requests for dispensation.</p>
031023.03	Open Forum <p>Ross Gray reported that the tree felling is taking place at Venford. There has been some consequential damage including windfall on the railings and debris on the highway. It was agreed to write to South West Lakes Trust to inform them of this and ask them to confirm whether it is the contractor's responsibility. It was also agreed to suggest that temporary information panels are erected to inform the public what they are doing.</p>
031023.04	Ratification of Minutes <p>Members received the minutes of the Parish Council meeting held on 5 September 2023. It was agreed unanimously that they be signed by the Chair as a true and correct record of the meeting.</p>
031023.05	Reports <p>5.1 County Council Cllr Thomas was unable to attend the meeting but sent a written report advising that the decision to close the mobile library service has been sent back to this month's Cabinet by a Scrutiny Committee. Cabinet will be asked to reconsider the decision, particularly in the light of its previous failure to consider the cost of leasing vehicles as an alternative to purchasing new ones as the existing fleet declines. Mobile Libraries are an important part of the fabric of our rural communities and once lost, we won't see their return.</p> <p>5.2 District Council Cllrs Pannell and Hancock were unable to attend the meeting but circulated a written report a copy of which is attached.</p> <p>5.3 DNPA Rob Steemson was unable to attend the meeting but sent a written report as follows:</p>

	<ul style="list-style-type: none"> • Cllr Crook and myself met up and walked BP3 at Greatcombe to look at the issues. The path that is presently used has never been officially diverted and works (gate & fence) against the Common will need to be done at some point. • Gate on BP10 at Combestone has been repaired. • Vegetation has been cleared on FP1, FP6, FP8, FP9, FP11, FP16 and where required new signs have been ordered. <p>Members agreed that it would be interesting to understand how work is prioritised and the processes involved to ensure paths and bridleways are maintained.</p>
031023.06	<p>Finance and Governance</p> <p>6.1 Payments for Approval</p> <p>The following payments were approved:</p> <ul style="list-style-type: none"> • Ross Adams (Abundant Gardens) - £170 • EDF (Devon Air Ambulance Lighting Mast) - £56.70 • HMRC (PAYE Q2) - £177
031023.07	<p>Planning</p> <p>7.1 New applications/appeals</p> <p>7.1.1 0412/23 – Darryn Bank, Holne Internal alterations requiring new rooflights, porch and utility space</p> <p>Members agreed to support this application.</p> <p>7.1.2 0408/23 – Glebe House, Holne Extension of existing residential accommodation within existing ancillary outbuilding</p> <p>It was agreed that Cllr Crook would try and contact the owner to find out more about the application before submitting any formal comment.</p> <p>7.2 Decisions</p> <p>None</p>
031023.08	<p>Playpark</p> <p>Cllr Applegarth has collected the timber beam and will try and fix it next week. Cllr Owen will let the Playpark Committee know.</p> <p>The wild area is not being managed as anticipated. Cllr Applegarth offered to strim it. He will also strim the path adjacent to Church Park cottages.</p> <p>A provisional date in February has been agreed for the maintenance day. Cllr Applegarth suggested that the fence could be repaired at the same time.</p> <p>A new dog poo sign has been designed by one of the children in the parish and a sign will be made and mounted on the main gate.</p>
031023.10	<p>Leats</p> <p>No new issues were reported. Any blockages have been cleared.</p>
031023.10	<p>Highways and Footpaths</p> <p>The stile on the path at the bottom of Combestone Tor is broken. It was agreed to report this to DNPA.</p>
031023.11	<p>Clerk's or Councillors reports on matters authorised by the Council at previous meetings not otherwise on this agenda</p> <p>A suggestion was made that the parish declares a Climate and Biodiversity Emergency to signal to parishioners that it would support parishioners wishing to support a sustainable South Hams. After a</p>

	<p>brief discussion, it was agreed that this should be looked into further and discussed in more detail at the next meeting.</p> <p>The Clerk advised that some residents will be attending the next meeting to comment on and discuss the speeding traffic along Holne bypass and up to the cattle grid and beyond.</p>
031023.12	<p>Chairman's urgent business for action by the clerk if covered by delegated powers or for inclusion on the agenda of the next meeting</p> <p>None</p>
031023.13	<p>Correspondence</p> <p>None</p>
031023.14	<p>Date of Next Meeting</p> <p>The next Parish Council meeting will be held on 7 November 2023 at 7.30pm in Holne Village Hall.</p>

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Cllr T Crook
Chair

Parish report from your District Councillors

3 October 2023

Corporate Strategy

The Executive has agreed to moving to the formal consultation phase for developing our new corporate strategy.

The online consultation portal will go live and can be found here: ourcorporatestrategy.commonplace.is/

This is a strategy for the whole district and all parishes can engage with the consultation.

There are two documents (attached and links included):-

1. The consultation version of the strategy - [click here to download](#).
2. A Member briefing note setting out some FAQ's. This also includes a poster which you may want to print and display locally - let me know if you'd like some pre-printed versions of this - [click here to download the briefing note](#).

There are three initial face-to-face engagement events, when we'll be out talking to our residents to hear first-hand from them what they think we should prioritise.

Any feedback: strategy@southhams.gov.uk

Container Rollout

Around 8,000 homes in the South Hams who currently use the blue and clear sack recycling system are set to receive new recycling containers, as part of our efforts to improve our recycling and food waste collection service.

From Monday (25 September), the Council will be delivering the containers to the doorsteps and kerbsides of these households and details of the full roll out and areas we will cover are detailed below.

We're asking anyone who receives new containers to keep recycling as they already are (using their blue/clear sacks), until they hear from us on when to start using their new containers. We will be writing to all households to advise of the wider service change once we have a date confirmed. So, we're asking them to find somewhere safe to keep their new containers until then.

When is the rollout happening?

The rollout is set to happen over five weeks, from 25 September to 27 October.

What's in each set?

Each set of containers includes:

- Two recycling boxes with lids



- A white recycling sack



- A kerbside food waste caddy, and a smaller food waste caddy for the kitchen



- An information pack explaining how to use each container and stickers for your boxes



Why are we doing this now?

We're doing the container rollout now, so that everybody has their containers ahead of any changes to their service. It also gives residents time to familiarise themselves with how the containers work and what they should put in each container.

The overall aim is to have every resident in the South Hams on the Devon Aligned Service (DAS), recycling in the same way. We will have confirmed a roll out date in the coming weeks.

How are we delivering the containers?

Five delivery teams with vans will be delivering the containers. Almost 6,000 sets of containers are currently made up and stored at Follaton House, with a further 3,000 sets at our Ivybridge depot, ready for delivery.

We are asking residents to wait until after 27 October to inform us if they haven't received their boxes.

If in the unfortunate event we have missed any of our residents, we have a resource planned to ensure missed deliveries are completed.

Important Web Addresses

One of the easiest ways for residents to interact with us and access information is on our website.

Here are some important web addresses that might prove useful for residents.

- **Information on the container rollout (Live from 25 September) -**
www.southhams.gov.uk/waste-and-recycling/guide-waste-and-recycling/container-rollout
- **How our Household Collections work -**
www.southhams.gov.uk/how-waste-is-collected
- **Our main waste and recycling website (Live from 25 September) -**
www.southhams.gov.uk/waste-and-recycling

Frequently Asked Questions

We imagine that residents may come to you as their ward members, asking questions about the container delivery and changes to the service.

We've put together a list of the most frequently asked questions we've received and anticipate getting during container rollout, so you can answer any recurring questions you might get asked.

- **When will I receive my new containers?**

We will be delivering the new recycling containers over a five-week period from 25 September. After these five weeks are over, if you have not received your containers by 27 October, you can order containers on our website - www.southhams.gov.uk/new-container

- **When should I start using my new containers?**

If you're on blue/clear sack collections now, we will send you a letter to let you know when to start using your new containers. Keep putting your waste and recycling out as you currently do, until you hear from us.

- **Can I request additional containers?**

We're asking everyone to not order any new containers until they've used them for a few weeks, to see how much recycling you produce in an average week.

Residents on this old system are moving from a fortnightly collection to a weekly one, so the boxes provided should hold enough capacity.

If you find after a while that you're regularly producing recycling than you can fit in your containers, you can order more on our website - www.southhams.gov.uk/new-container

- **If I don't have stickers on my boxes, will my recycling still be collected?**

Yes - so long as it has been sorted correctly, as in the service guide. The stickers are provided to residents as a reminder for how to sort your recycling for collection.

- **How can I request stickers or the information leaflet?**

You will receive an information pack, including stickers for your recycling boxes, when your containers are delivered. If for some reason you didn't receive an information pack and stickers, you can see all the information and request stickers and the pack on our website: www.southhams.gov.uk/StickersAndInfo

- **How big are the new containers?**

The measurements for the new containers (width x depth x height) are as follows:

- **The two recycling boxes:** 55 litre capacity, 390mm x 585mm x 350mm
- **White recycling sack:** 70 litre capacity, 400mm x 400mm x 450mm
- **Kerbside food caddy:** 23 litre capacity, 320mm x 400mm x 405mm
- **Kitchen food caddy:** 7 litre capacity, 252mm x 229mm x 234mm

- **I am worried that I might not have enough room for the containers. What can I do?**

Properties with no or very little outdoor storage can use just one recycling box, along with the white sack and food caddy. You can alternate between box 1 and box 2 items each week, and the sack can be folded away when not in use. Recycling as much as possible weekly should reduce the space required to store your refuse sacks.

- **I use a communal bin store - will we get new containers too?**

Yes - we have looked at communal bin storage areas to ensure we allocate the appropriate number of containers. The containers delivered will be shared in the same way the existing refuse bins are.

- **Now I have my new containers, when will the new service start?**

The Waste team are working hard in the background finalising the new recycling routes and preparing for the new service roll out. As soon as we have a confirmed date, we will write to all residents, advising them of when to start sorting their recycling and using their boxes. Be assured it's coming soon!

- **My friends have received a new set of containers in preparation for the new service, but I already have them. Will I receive a new set?**

No you won't. New recycling container sets are only being provided to those households that don't currently have them.

You can continue to use your existing boxes when we write to you and advise you of the start date of the new service change.