

Holne Parish Council

Clerk - Mrs Suzanna Hughes LL.B (Hons)
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To: Councillors Owen (Chairman), Bellamy, Crook, Higman and Ross

You are hereby summoned to attend a **MEETING OF THE PARISH COUNCIL** to be held on **TUESDAY 14 MAY 2019** at **7.30pm** in Holne Village Hall

Also invited: District Councillor, County Councillor, DNPA representatives and Community Police Officers

Members of the press and public are welcome.



Suzanna Hughes
Clerk to the Parish Council

AGENDA

1. ELECTION OF CHAIRMAN

2. ELECTION OF VICE CHAIRMAN

3. DECLARATIONS OF ACCEPTANCE OF OFFICE

To be signed by all members

4. APOLOGIES FOR ABSENCE

5. OPEN FORUM

Members of the public are invited to address the Council

6. DISTRICT AND COUNTY COUNCILLORS' REPORTS

7. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

All members to be reminded to complete a new Register of Interests and return it to SHDC's Monitoring Officer within 28 days of election, appointment or co-option.

Members also to be reminded of their responsibility to continually update their Notice of Registerable Interests and invited to state whether they have any interest in the items to be discussed during this meeting in accordance with the Council's Code of Conduct.

Unforeseen requests for a Dispensation to be considered at this point only if there was no way a Councillor would have been aware of such before the meeting.

8. RATIFICATION OF MINUTES

8.1 To approve and sign the minutes of the Annual Parish Meeting held on 2 April 2019

8.2 To approve and sign the minutes of the Parish Council meeting held on 2 April 2019

9. ROLES AND RESPONSIBILITIES

9.1 Planning

9.2 Finance

9.3 Playpark

- 9.4 Village Hall Committee
- 9.5 Snow Warden
- 9.6 Tree Warden
- 9.7 Leat Liaison
- 9.8 Website
- 9.9 Defibrillator

10. REVIEW OF PARISH COUNCIL GOVERNANCE DOCUMENTS

- 10.1 Standing Orders
- 10.2 Financial Regulations
- 10.3 General and Financial Risk Management
- 10.4 Statement of Internal Control
- 10.5 Fixed Assets Register

11. FINANCE AND GOVERNANCE

11.1 Invoices for payment

- Cheque no 824 - Came and Company (Insurance) - £342.15 (3 year LTA ends 31 May 2020)
- Cheque no 825 - Paul Pearse (Playpark hedgecutting) - £54
- Cheque no 826 - Lee Accounting (SW) Ltd (internal audit) - £108

11.2 Chairman's Allowance

To approve the Chairman's Allowance of £100

11.3 Account Signatories

To agree changes to account signatories

12. PLANNING

12.1 New applications:

- 12.1.1 0134/19 – Conversion of rear portion of small stone barn including change of use to from one bedroom holiday let at Shuttaford Farm, Holne

12.2 Decisions:

To report on any decisions, if received

13. VILLAGE MAINTENANCE

To discuss the maintenance of the village centre and the village in general

14. CHURCH HOUSE INN

To consider additional information to support the application to register the CHI as a Community Asset

15. PLAYPARK

- 15.1 To discuss arrangements for inspections and repairs of the equipment
- 15.2 To receive a general report from Holne Playpark

16. LEATS

To receive a report and address any issues raised

17. POTHoles, HIGHWAY MAINTENANCE REPORTS AND OTHER HIGHWAYS ISSUES

To report any other highways issues

18. CLERK'S OR COUNCILLOR'S REPORTS ON MATTERS AUTHORISED BY THE COUNCIL AT PREVIOUS MEETINGS NOT OTHERWISE ON THIS AGENDA

19. CHAIRMAN'S URGENT BUSINESS FOR ACTION BY THE CLERK IF COVERED BY DELEGATED POWERS OR FOR INCLUSION ON THE AGENDA OF THE NEXT MEETING

20. CORRESPONDENCE

Clerk to notify councillors of relevant correspondence received during the month not otherwise dealt with above.

21. DATES OF NEXT MEETINGS

- To confirm that June's Parish Council meeting will be replaced by a walkabout of the village on Tuesday 4 June
- The next Parish Council meeting will be held on Tuesday 2 July at 7.30pm