

# HOLNE PARISH COUNCIL

## Minutes of a Meeting of the Parish Council held at Holne Village Hall on Tuesday 3 July 2018 at 7.30pm

### Present

Cllr B Owen (Chairman), Cllr J Bellamy, Cllr T Crook, Cllr D Higman, Cllr E Ross, Cllr G Simpson and Cllr A Vince

### Also present

Suzanna Hughes (Clerk) and County Cllr Hosking (arrived at 8.40pm)

The meeting was opened by Cllr Owen at 7.30pm.

030718.01	<b>Apologies for Absence</b> None.
030718.02	<b>Open Forum</b> There were no items raised.
030718.03	<b>District and County Councillors' Report</b>  County Cllr Hosking informed members that the Winter Service Task Group will, at its next two meetings, be focusing on the primary school bus route and will be looking at primary schools which are in the coldest areas. He will report on progress on this in due course. The Task Group will also be looking at insurance of snow wardens and equipment as issues had been flagged up this winter.  Information has been circulated about Crowd Fund Devon, a new fund raising initiative which DCC has launched in partnership with Crowd-funder, a private company.  He advised members that he has Invest in Devon and Locality funds available for parish projects. He has £10,000 available to be shared between his 10 parishes.
030718.04	<b>Declarations of Interest and Requests for Dispensation</b> Councillors are reminded of their responsibility to continually update their Notice of Registerable Interests and to declare any disclosable interests, including the nature and extent of such interests they have in any items to be considered at this meeting. Unforeseen requests for a Dispensation to be considered at this point only if there was no way a Councillor would have been aware of such before the meeting.  There were no declarations of interest or requests for dispensation.
030718.05	<b>Ratification of Minutes</b> Members present received the minutes of the Annual Parish Meeting held on 1 May 2018 and agreed unanimously that they be signed by the Chairman as a true and correct record of the meeting.
030718.06	<b>Finance</b> 6.1 <b>Invoices for payment</b> Members approved the following payment: <ul style="list-style-type: none"><li>- Cheque no 808 - HMRC (PAYE) - £153.60</li><li>- Cheque no 809 - Holne Village Hall - £849.50 (TAP fund)</li><li>- Cheque no 810 - Lee Accounting (internal audit fee) - £90</li></ul>

	<p><b>6.2 GDPR</b></p> <p>Members received and adopted the following policies and documents:</p> <ul style="list-style-type: none"> <li>- Retention of Documents Policy</li> <li>- Subject Access Requests Policy</li> <li>- Breach Response Plan</li> </ul>
<p><b>030718.07</b></p>	<p><b>Planning</b></p> <p>7.1 New applications:</p> <p>7.1.1 0303/18 – Erection of storage building (5 x 3m) at Gibbycombe, Higher Michelcombe Farm, Holne (Prior Notification)</p> <p>Members had no objections to this application.</p> <p>7.2 Decisions:</p> <p>7.2.1 0161/18 – Demolition of existing outbuildings and erection of a detached double garage with room in roof at 1 Bakers Park, Holne</p> <p>Members noted that DNPA has granted conditional planning permission.</p> <p>7.2.2 0197/18 – Alterations and single storey extensions including demolition of garage and replacement glass, Sparrows Hall, Holne</p> <p>Members notes that DNPA has granted conditional planning permission.</p>
<p><b>030718.08</b></p>	<p><b>Defibrillator</b></p> <p>8.1 Members discussed agreed to purchase six permanent signs for the parish to erect in the church porch, Michelcombe phone box, Butts Cross, Play Cross, Newbridge and Venford. The clerk would obtain quotes for signs to be made. It was agreed to run an article in the Parish Link again to remind people that the defibrillator exists in the parish.</p> <p>8.2 Teign Heartbeat has been contacted about running a training session in the parish and a response is awaited.</p>
<p><b>030718.09</b></p>	<p><b>Playpark</b></p> <p>9.1 There was no report from Playpark.</p> <p>9.2 Members received correspondence from SHDC about the rising cost of insurance and inspection, which in 2018/19 will be increasing from £130 to £200 per year. After discussion, members agreed that the Council should make its own arrangements going forward. The Playpark Committee already inspect the equipment on a monthly basis which is documented and filed, the Parish Council has public liability insurance cover within its existing policy, the play equipment is insured against damage by the Parish Council for in excess of £40,000 and the Parish Council can employ an external company to carry out an annual inspection report for approximately £70.</p>
<p><b>030718.10</b></p>	<p><b>Leats</b></p> <p>10.1 Members were advised that the water oozing out of ‘no man’s land’ close to the granite slabs over the leat near the Church House has been reported to South West Water. It would seem that they have visited and sprayed the cover to the stop valve in the highway with blue paint but any action had not been directly communicated by South West Water to the Parish Council.</p> <p>10.2 There were no other leat issues.</p>

030718.11	<p><b>Potholes, Highways Maintenance Reports and Other Highways Issues</b></p> <p>The Chairman advised that some repairs have been carried out on Shuttaford Hill but only in parts. It was agreed that the clerk would follow this up with DCC Highways to establish whether further repairs were expected.</p>
030718.12	<p><b>Clerk's or Councillors' reports on matters authorised by the Council at previous meetings not otherwise on this agenda</b></p> <p>Members were advised that contracts for the Church House Inn have been exchanged but the sale had not yet been completed. Members expressed their ongoing concerns about the future of the pub and were disappointed that the sale had not yet gone through.</p> <p>Cllr Vince informed members that she had attended the 2018 Community Safety Partnership Forum. It was agreed that Cllr Vince should circulate the information to members for their perusal and should draft an agenda item for a future meeting of the Council should it be deemed appropriate for the Council to consider any further action.</p>
030718.13	<p><b>Chairman's urgent business for action by the clerk if covered by delegated powers or for inclusion on the agenda of the next meeting</b></p> <p>Cllr Ross advised that the Devon Air Ambulance Trust have been making enquiries about potential sites for a night landing site.</p>
030718.14	<p><b>Correspondence</b></p> <p>Members received details of the Communities Together Fund (replacing the TAP fund). It was noted that the fund is now open to applications from voluntary and community organisations (as well as Parish and Town councils). The deadline for applications is noon on 14 December. It was agreed to advertise the opportunity in the Parish Link.</p> <p>Members received details of DCC's Mobile Library consultation. Comments can be made on line at <a href="http://devon.cc/librariesoutreach">devon.cc/librariesoutreach</a> until 28 July.</p> <p>Members received details of the proposed merger of Devon &amp; Cornwall Police with Dorset Police. Comments can be made on line at <a href="http://www.futurepolicing.co.uk">www.futurepolicing.co.uk</a> until 28 August.</p>
030718.15	<p><b>Date of Next Meeting</b></p> <p>It was agreed that unless there was any business which required urgent attention, the date of the next Parish Council meeting would be Tuesday 4 September 2018 at 7.30pm.</p>

The meeting closed at 8.55pm.

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**Cllr B Owen**  
**Chairman**