

Bank reconciliation

Name of smaller authority: Holne Parish Council

County area (local councils and parish meetings only): Teignbridge, Devon

Financial year ending 31 March 2018

Prepared by Suzanna Hughes (Clerk & RFO)

Date 12 April 2018

Balance per bank statements as at 31 March 2018:	£	£
Current account	2484.23	
Reserves account	<u>4449.65</u>	
		6933.88
Petty cash float (if applicable)		0
Less: any un-presented cheques at 31 March 2018		
None	0	
		<u>0</u>
Add: any un-banked cash at 31 March 2018	0	0
		<u>0</u>
Net balances as at 31 March 2018 (Box 8)		<u>6933.88</u>

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

Opening Balance 1 April 2017 (Prior year Box 8)	5881.13
Add: Receipts in the year	7779.05
Less: Payments in the year	6726.30
Closing balance per cash book [receipts and payments book] as at 31 March 2018 (must equal net balances above – Box 8)	<u>6933.88</u>

(See [example](#) for guidance if required)